



SOUTHERN PEDIATRIC CLINIC

WELCOME TO OUR PRACTICE!

BRING COMPLETED FORMS TO YOUR FIRST APPOINTMENT

Please complete the following documents and bring them with you to your first appointment. Any documents NOT completed will need to be completed prior to being seen. Having these documents completed can significantly decrease your wait time at your first appointment. For your convenience, we have provided you a checklist of items that will need to be brought with you to your first appointment.

- _____ Financial Consent
- _____ Patient Update Form
- _____ Patient Medical History
- _____ Tuberculosis Risk Assessment Questionnaire
- _____ Patient Eligibility Screening Record
- _____ Statements of Persons Allowed to Accompany Patient to Office Visits
- _____ Receipt of Notices/Policies for Southern Pediatric Clinic
- _____ Social Security Card (if available for newborn)
- _____ Insurance Card (if available for newborn)



Southern Pediatric Clinic, LLC
Charlene C. Blache, M.D.
Pediatrics and Adolescent Medicine



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Consent & Disclosure of PHI & Treatment of Patient

Patient Consent for Use and Disclosure of Protected Health Information (PHI) and for Treatment of
 _____ (patient name).

Charlene Blache, M.D., may use and disclose PHI about the said patient above to carry out treatment, payment and healthcare operations (TPO). Please review the Notice of Privacy Practices for full information regarding this statement.

1. I have reviewed the Notice of Privacy Practices for Southern Pediatric Clinic and I acknowledge that Southern Pediatric Clinic has the right to revise its Notice of Privacy Practices at any time and that I will have access to revisions.
2. I have read and understand the Notices of Privacy Practices that are in place and that I may contact the Privacy Officer listed for further questions.
3. Southern Pediatric Clinic, and all those associated, may call my home or other designated location and leave a message on voice mail or in person in reference that assist the practice in carrying out TPO, such as appointment reminders and patient statements.
4. Southern Pediatric Clinic may treat my child and order diagnostic tests and labs for diagnosis and treatment.
5. Southern Pediatric Clinic may disclose Individually Identifiable Health Information (IIHI) that will be used to carry out TPO as referred to above, to anyone specified below who brings my child(ren) to the office for treatment:

Name	Relationship to Patient

6. I have the right to request that Southern Pediatric Clinic restricts how it uses or discloses my PHI to carry out TPO. However, the practice is not required to agree to my requested restrictions, but if it doesn't, it is bound by this agreement. By signing this form, I am consenting to the practice's use and disclosure of my PHI to carry out TPO. I may revoke my consent in writing, except to the extent that which the practice has already made disclosures upon my prior consent. If I do not sign this consent, providers for Southern Pediatric Clinic may decline to provide treatment for my child(ren).

 Signature of Parent/Guardian

 Date

 Printed Name of Parent/Guardian



Tuberculosis Risk Assessment Questionnaire

Date

Child's Name

Date of Birth

Please answer the following questions regarding the child named above.

Questions	Yes	No
1. Is the child a close contact of a person with infectious tuberculosis?	<input type="radio"/>	<input type="radio"/>
2. Does the child have HIV infection or is he/she considered at risk for HIV infection?	<input type="radio"/>	<input type="radio"/>
3. Is the child or parent foreign born (especially Asian, African, Latin American), a refugee or a migrant?	<input type="radio"/>	<input type="radio"/>
4. Is the child in contact with an incarcerated person or a person who was incarcerated in the past five (5) years?	<input type="radio"/>	<input type="radio"/>
5. Is the child exposed to the following individuals: HIV infected, homeless individuals, residents of nursing homes, institutionalized adolescents or adults, users or illicit drugs, incarcerated adolescents or adults or migrant farm workers?	<input type="radio"/>	<input type="radio"/>
6. Does the child have a medical condition or treatment or a medical condition which suppresses the immune system?	<input type="radio"/>	<input type="radio"/>
7. Does the child live in a community in which it has been established that high risk exists for tuberculosis?	<input type="radio"/>	<input type="radio"/>
8. Other:	<input type="radio"/>	<input type="radio"/>

Doctor's Signature

Date



Patient Update Form

Today's Date _____		
Child's Name _____	Birthdate _____	Sex <u> M </u> / <u> F </u>
Address _____		Zip Code _____ Social Security # _____
Name & birthdates of child's brothers and/or sisters (include last name if different) _____		
Has your child ever been seen at our practice? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Have any of your child's brothers and/or sisters ever been seen at our practice? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, which brothers or sisters? _____		
If your child (or children) has not been seen before, who may we thank for referring you to our office? _____		
Name of child's previous doctor _____		
Name of parents' family doctor _____		
Name of mother's obstetrician/gynecologist _____		

MOTHER'S NAME WHO IS LEGAL GUARDIAN _____		Birthdate _____
Social Security # _____	Marital Status _____	Email _____
Address _____		Home Phone _____
Employer _____	Occupation _____	Work Phone _____

FATHER'S NAME WHO IS LEGAL GUARDIAN _____		Birthdate _____
Social Security # _____	Marital Status _____	Email _____
Address _____		Home Phone _____
Employer _____	Occupation _____	Work Phone _____

MEDICAL INSURANCE INFORMATION: PROVIDE A COPY OF EACH INSURANCE CARD		
Primary Policy Holder Name _____	Primary Insurance _____	Secondary Ins./Medicaid _____

EMERGENCY CONTACT OTHER THAN PARENT Name _____		
Relationship _____	Address _____	Home Phone _____

I authorize <u>Dr. Blache</u> to release any medical information necessary to process an insurance claim for my son/daughter _____ and request the insurance company to make payment to <u>Dr. Blache</u> . I also authorize <u>Southern Pediatric Clinic, LLC staff and/or Dr. Blache</u> to use the contact information listed above.		
Parent/Guardian Printed Name _____	Signature _____	Date _____



Patient Eligibility Screening Record: Vaccines for Children Program

PATIENT

Last Name

First Name

MI

Date of Birth

PARENT/GUARDIAN

Last Name

First Name

MI

Provider: Southern Pediatric Clinic

A record must be kept in the healthcare provider's office that reflects the status of all children 18 years of age or younger, who receive immunizations with vaccines supplied by state programs. The record may be completed by the parent, guardian or individual of record, or by the healthcare provider. The same record may be used for all subsequent visits as long as the child's eligibility status has not changed. **While verification of responses is not required, it is necessary to retain this or a similar record for each child receiving vaccine(s).**

NOTE: IF you do not have health insurance or if your insurance carrier does not cover vaccines, you can receive a vaccine provided by the Vaccines for Children Program. A fee of \$21.93 per shot will be charged at the time of service. Only children 18 years and younger are eligible for this program.

Check only ONE (1) box. My child...		
(A) is enrolled in Medicaid	<input type="radio"/>	OR
(B) is American Indian or Alaskan Native	<input type="radio"/>	OR
(C) does not have health insurance	<input type="radio"/>	OR
(D) has health insurance that does not pay for vaccines	<input type="radio"/>	OR
(E) is enrolled in Peach State, WellCare or Medicaid	<input type="radio"/>	OR
(F) has health insurance that pays for vaccines	<input type="radio"/>	

Parent/Guardian Name (print)

Signature

Date



Patient Medical History

PATIENT

Last Name

First Name

MI

Date of Birth

Name of Person Completing Form

Relationship to Child

Today's Date

1. Please list all medications that your child is currently taking. _____

2. Does your child have any medicine or food allergies? _____

3. Does your child have a history of any of the following? Please check all that apply.

<input type="checkbox"/> Asthma	<input type="checkbox"/> wheezing	<input type="checkbox"/> chronic cough	<input type="checkbox"/> pneumonia
<input type="checkbox"/> bronchitis	<input type="checkbox"/> RSV	<input type="checkbox"/> allergies (nose)	<input type="checkbox"/> eczema
<input type="checkbox"/> chicken pox	<input type="checkbox"/> frequent ear infections	<input type="checkbox"/> urinary tract infections	<input type="checkbox"/> kidney problems
<input type="checkbox"/> heart condition	<input type="checkbox"/> seizures	<input type="checkbox"/> febrile seizures	<input type="checkbox"/> develop delay
<input type="checkbox"/> ADHD	<input type="checkbox"/> psychiatric disorder	<input type="checkbox"/> other: _____	

4. Please answer the following questions about your child's birth.

City and hospital where child was born. _____

Was baby born vaginally or by C- section? _____

Was baby premature? How many weeks? _____

Were there any complications at birth? _____

Did baby have any problems after birth? _____

What was baby's birth weight? _____

5. If your child has ever been hospitalized or had surgery, please list approximate dates and reasons.

6. If your child has ever been injured please list injuries, approximate dates and any treatment given.

7. Is there a family history of any of the following? Please check all that apply and indicate WHICH family member had/has the medical condition.

PARENT, SIBLING, GRANDPARENT (maternal/paternal) or AUNT/UNCLE (maternal/paternal)

☐ asthma

☐ allergies

☐ eczema

☐ diabetes

☐ obesity

☐ high cholesterol

☐ hypertension

☐ heart disease

☐ ADHD/ADD

☐ seizures

☐ developmental delay

☐ genetic disorder

☐ mental disorder

☐ anemia/blood disorder

☐ cancer

☐ other

8. Please answer the following questions about your child's social history.

Who takes care of your child most of the time? _____

Who lives at home with the child? _____

Does child attend daycare/school? Where? _____

Does anyone smoke inside or outside the home? _____



Receipt Of Notices/Policies For Southern Pediatric Clinic

CHILD

Last Name	First Name	MI	Date of Birth
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PARENT/GUARDIAN

Last Name	First name	MI	Contact Number
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I have received a copy of the following notices/policies from Southern Pediatric Clinic

Please check all that apply:

- ☐ Notice of Privacy Practices
- ☐ Insurance Information & Requirements
- ☐ No Show Policy
- ☐ Financial Policy

I have completed the following (if applicable):

- ☐ Financial Consent
- ☐ Patient Consent for Use & Disclosure of PHI
- ☐ Patient Update Form
- ☐ Patient Medical History
- ☐ Tuberculosis Risk Assessment Questionnaire
- ☐ Patient Eligibility Screening Record (Vaccines for Children Program)
- ☐ Statement of Persons Allowed to Accompany Patient to Office Visits
- ☐ Receipt of Notices/Policies for Southern Pediatric Clinic

Signature of Parent/Guardian or Patient

Date